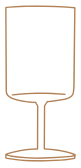


When the party is over please follow these guidelines for proper rental return. If our team is picking up your rentals, they should all be located in a central, covered and secure location



glassware

Empty glass and place in appropriately sized glass rack with like glasses, right side up. This keeps them from dripping everywhere.



tables

FOLDING TABLES Fold in legs and stack (or lean against wall) all facing the same direction.

BISTRO TABLES Disassemble the 3 pieces of the bistro table. No tools required.

Setup and breakdown services are available for \$0.75 per table for each service.



flatware

Remove large food particles and put in red tote boxes. Try to disperse between the boxes, otherwise they will be too heavy to move.



china

Scrape all food debris from plates. Stack plates with like items in provided milk crate lined with a clear plastic bag. Make sure not to overfill crates or mix plate sizes as this will cause breakage



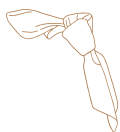
chairs

WHITE RESIN, BLACK WOOD AND FRUITWOOD FOLDING CHAIRS Fold and stack chairs, 25 per pallet, with cushion/seat facing down. The plastic chair pallets are labeled marking the top and bottom of the chair, make sure to place chairs appropriate directions so they are secured.

BLACK PLASTIC FOLDING CHAIRS Follow instructions above, stacking 50 per pallet.

HARLIN, CROSS-BACK & CHIAVARI CHAIRS Remove cushion and put in provided clear plastic bag, 10 cushions per bag. Cover chairs with provided covers and stack chairs 8 high.

Setup and breakdown services are available for \$0.50 per chair for each service.



linens

Shake out debris and put in provided red or gold laundry bag. Do not put hangers, trash or other rental items in the laundry bag.

NEED MORE HELP? CONTACT OUR OFFICE.
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